



MIDDLEBURG TOWN COUNCIL
Regular Meeting Agenda
Thursday, September 11, 2025
Town Office, 10 W. Marshall Street
6:00 PM



- I.** Call meeting to order
- II.** Pledge of Allegiance/Moment of Silence
- III.** Roll Call
- IV.** Public Comment
- V.** Public Hearing and Related Action Items
- VI.** Special Recognition by Mayor and Council
 - VI.A.** Council Approval - Resolution of Appreciation - Jim Herbert
[091125 - Resolution of Appreciation - Jim Herbert.pdf](#)
- VII.** Public Presentations
- VIII.** Staff Reports
 - VIII.A.** August 2025
 - [Monthly Report -August 2025 - Town Clerk .pdf](#)
 - [Director of Business Development and Community Partnerships Report - September 2025.pdf](#)
 - [Memo TC AUG 2025 - Finance.pdf](#)
 - [August 2025 Monthly - Police.pdf](#)
 - [Deputy Town Manager report 2025_09.pdf](#)
 - [September 2025 Town Attorney Report.pdf](#)
 - VIII.B.** Asbury Church Project Report - Town Clerk North
[Asbury Church Project Report 09-11-25.doc.pdf](#)
- IX.** Reports of Town Committees/Council Liaisons (if applicable)
- X.** Consent Agenda
 - X.A.** Council Approval - Declaration of Surplus Property - 2017 Ford Explorer
[Memo - Declaration of Surplus Property - 2017 Ford Explorer.pdf](#)
 - X.B.** Council Approval - Amendments to Ordinance Establishing Strategic Finance

Committee

[Memo - Amendments to Ordinances Establishing Strategic Finance Committee - 09112025.pdf](#)

X.C. Council Approval - Amendments to Policy Pertaining to Town Grants for Special & Community Events

[Memo - Amendments to Policy for Town Grants for Special and Community Event - 09022025.pdf](#)

[Policy - Special Events Grants \(draft 09-02-2025\).pdf](#)

X.D. Council Approval - August 28, 2025 Regular Meeting Minutes

[08-28-2025 - Regular Council Meeting Minutes.pdf](#)

XI. Action Items (Non Public Hearing Related)

XI.A. Council Approval - Implementation of Voluntary Conservation Measures

[2025.09.11 Well Levels - Voluntary Water Conservation Measures.pdf](#)

XII. Discussion Items

XII.A. Enforcement of Private Signs in Rights-of-Way - Town Manager Davis

[2025.09.11 Signage on Sidewalks in Business District.pdf](#)

XII.B. 2026 Citizens Academy - Town Clerk North

[Memo - 2026 Citizens Academy .pdf](#)

XIII. Information Items

XIV. Closed Session

XIV.A. Personnel

[091125 - Closed Session - Personnel.pdf](#)

XV. Adjournment